



AGENDA ITEM NO.	1 L
COUNCIL MEETING	12/15/11
APPROVED BY _____	

DEPARTMENT DIRECTOR \_\_\_\_\_

CITY MANAGER 

December 15, 2011

**FROM:** BRUCE A. RUDD, Interim Director  
Parks, After School, Recreation and Community Services Department

**BY:** SHAUN R. SCHAEFER, Community Recreation Supervisor II  
PAUL A. MELIKIAN, Administrative & Finance Manager  
Parks, After School, Recreation and Community Services Department

**SUBJECT:** APPROVAL OF AN AGREEMENT WITH THE SER SENIOR COMMUNITY SERVICE  
EMPLOYMENT PROGRAM TO PROVIDE SUPPLEMENTAL STAFFING AT NEIGHBORHOOD  
PARKS & CENTERS

**RECOMMENDATIONS**

Staff recommends that the City Council approve the attached agreement with the SER Community Service Employment Program (SER SCSEP) and authorize the PARCS Department to execute the agreement on behalf of the City.

**EXECUTIVE SUMMARY**

The attached community service agreement will allow PARCS to continue to utilize eligible local area seniors as a supplemental labor force assisting in providing Department core services of recreation, computer labs, and assisting with the Senior Hot Meals (SHM) program. SER program participants will assist PARCS in the SHM program, computer lab management, litter removal, and as information greeters to participants utilizing the PARCS facilities. This partnership provides SER SCSEP participants with a valuable learning experience and skills development while preserving community access to Fresno Connect sites and a high capability of program delivery at SHM and PARCS sites.

**BACKGROUND**

SER SCSEP is dedicated to providing community service through its participants while they actively pursue unsubsidized employment. The SER SCSEP is a short-term, work training program, but it is not an entitlement program, nor is it designed to provide income maintenance. SER SCSEP participants are considered to be in training status, preparing for another opportunity within their desired field of interest. The SER SCSEP is federally funded and is solely responsible to provide payment to participants. PARCS has previously hired several SCSEP program participants for temporary positions within the Department.

**FISCAL IMPACT**

PARCS will fingerprint SER SCSEP program participants. SER SCSEP pays all participants directly and covers the cost of worker's compensation insurance. Based on an average utilization of 12 participants at \$9.72 per hour, 20 hours per week for six and a half months, the labor value of services provided this fiscal year will be \$60,653.

Attachment: SER SCSEP Host Agency Agreement

