



REPORT TO THE CITY COUNCIL

AGENDA ITEM NO.	1A
COUNCIL MEETING	09/30/08
APPROVED BY	
DEPARTMENT DIRECTOR	<i>Jerry P. Dyer</i>
CITY MANAGER	<i>[Signature]</i>

September 30, 2008

FROM: JERRY P. DYER, Chief of Police
Police Department

BY: ROGER ENMARK, Deputy Chief of Police
Police Department

SUBJECT: ADOPT THE PROPOSED SPENDING PLAN OF \$777,000 FOR THE FY 08-09 STATE OF CALIFORNIA SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS (SLESF) AND AUTHORIZE THE 16th AMENDMENT TO ANNUAL APPROPRIATION RESOLUTION NO. 2008-162 TO APPROPRIATE \$242,000 INTO THE FY 09 BUDGET

KEY RESULT AREA

Public Safety

RECOMMENDATIONS

It is recommended that the Council adopt the 16th amendment to AAR No. 2008-162 for \$242,000 and approve the proposed 2008-09 spending plan. The additional \$242,000 were unanticipated grant monies. All of these funds will be utilized for a much needed automated citation system.

EXECUTIVE SUMMARY

The Supplemental Law Enforcement Services Fund (SLESF) program is used for front-line law enforcement operations. The Fresno Police Department has received SLESF funds from the State of California every year since 1996. Prior to disbursement of funds, the SLESF oversight committee must receive an approved spending plan, reviewed and approved by Council. The spending plan includes equipment and operational needs not included in the FY 09 budget.

KEY OBJECTIVE BALANCE

SLESF balances the three key objectives of prudent Financial Management, Employee Satisfaction, and Customer Satisfaction by bringing in outside funding for front-line law enforcement activities that will ultimately benefit the community.

BACKGROUND

Since 1996, the Fresno Police Department has received an allocation of funds every year from the State of California to undertake "front-line law enforcement" activities in the City. The program is called the

Supplemental Law Enforcement Services Fund (SLESF), Citizens' Option for Public Safety Program. The purpose of the program is to supplement front-line law enforcement services in accordance with a spending plan developed by the Chief of Police and approved by the SLESF oversight committee chaired through the District Attorney's Office and by the City Council. Government Code Section 30061(b) prohibits the County Auditor from distributing COPS funds to a city agency until the oversight committee has certified receipt of an approved expenditure plan for these funds. Further Government Code Section 30061 (c) 1 and 2 required that a written expenditure plan be presented for approval by the City Council. This plan and governing board approval are then to be submitted to the oversight committee for review and approval by October 1, 2008. Assembly Bill 1913 establishes the guidelines for disbursement and use of these funds and states the City Council shall appropriate existing and anticipated monies exclusively to fund "front-line" municipal police services. These monies are to supplement existing services and shall not be used to supplant or replace existing funding for the same services.

The FY 08-09 award is anticipated to be \$777,000, which is a 16% reduction from last year, based on recommendations by the County. During the FY 09 budget-building process, funding of \$535,000 was projected and placed into the FY 09 budget. Additional appropriations of \$242,000 will bring the total budget to \$777,000. SLESF funding is deposited into an interest-bearing account and has a 24-month grant period.

This program requires the Chief of Police to submit a written spending plan for all new allocations to the City Council for consideration, separate and apart from the general fund budget process. The actual award amount has not been officially identified at this time; however, per the SLESF oversight committee, we are required to obtain our governing board's approval of the spending plan, based on previous-year award amounts prior to the award of funds. Unless the governing board has approved our spending plan, the funding agency will not transfer these funds to the City.

The Police Department staff met and developed a list of priority needs that were either partially funded or left unbudgeted in the general fund for FY 09. The spending plan includes:

Sexual Assault Evidence Kits. The cost for professional analysis of sexual assault evidence increased substantially from the former vendor who no longer provides the service. The funds requested are to cover the unbudgeted increase in services. Sexual assault exams and test kits are used on both victims and suspects by the hospital. These kits are vital for determining if a crime was committed and identifying the correct suspect. Without funding for this service, the Department will not have the evidence necessary for successful investigation and prosecution of sexual assault suspects.

Transcriptionist Services. Outside transcriptionist services are vital for case investigation because they transcribe the testimony of case witnesses and suspects. The Department recently tried to use existing clerical staff but they could not keep up with the demand, even on an overtime basis. This resulted in a backlog of cases that could not be prosecuted. The use of outside vendors provides overtime savings, plus vendors are paid per page, and not per hour, which is more cost effective. Without this funding, the Department will pay higher costs for overtime, and the subsequent backlog will lead to cases that cannot be prosecuted in a timely manner.

Tow Evidence Storage Fees. Fortney Towing provides evidence storage for vehicles involved in serious crimes, such as homicides. Without funding for this service, the Department will not be able to store the vehicles, and this will jeopardize successful investigations and prosecutions.

Warrant Processing Fees. The Police Department has contracted with the Fresno County Sheriff's Office (FSO) since 1992 for warrant processing services in exchange for extradition services and prisoner transport by one of our officers. Working under this contract saves the Department and the City a substantial amount of money. This has not been included in the City's local budget, yet without this funding, we would have to process over 400 felony warrants per month (not including auto theft, misdemeanors, or traffic). We would also need to respond to warrant inquiries nationwide and forward necessary information to the transportation unit for extradition or transportation arrangements. Lastly, we would need to track the process of the warrants for a three-month period by reviewing warrant activity reports generated by FSO records. This would require new personnel and additional operating costs that we cannot currently afford.

Range Fees. Range fees are paid to the Fresno Sheriff's Office semi-annually to enable our officers to train with weapons in a safe environment and meet mandated quarterly qualifications for the weapons certification. Costs were increased from \$24,000 to \$48,000 in FY 06, and the increase has not been added to our budget. This request is for the increase in costs of \$24,000. If range fees were not funded, our officers could not keep their weapons certification. Without certification, they could not carry or use their weapons; thus the safety of our officers and the public would be at risk;

Academy Cadet Costs. The Department provides supplies and ammunition for training cadets in the Police Academy. These supplies include required classroom uniforms, tactical training uniforms, physical training uniforms, various code books, 43 learning domain workbooks, and several smaller items. The cadet program is extremely important to the Department because cadets are much less costly than police officers and allow us to get "more bang for our buck." They can perform certain non-emergency tasks normally performed by police officers, thereby keeping officers available for more timely response on emergency calls. The cadet program is also extremely important to the Department's recruiting efforts. Many excellent police officer candidates do not have the means to attend the police academy on their own, and utilizing the cadet program as a recruiting tool allows the Department to bring those with great potential into the agency and provide them with the experience and equipment needed to become officers. One of the purposes of the cadet program is to reach out to underrepresented classes in our community and allow the Department to fill officer vacancies with members who represent the diversity of our community. Providing supplies to these cadets is required for the Department to continue utilizing the cadet program as a recruiting tool for the police officer position. Firearms training is a part of basic training that all police academy cadets receive, and ensures that they are ready to protect themselves and the public once they are hired as officers. Without the ongoing successful recruitment of cadets, the Department will be forced to utilize police officers to perform more non-emergency tasks, and our ability to recruit top-quality future police officers will be seriously affected.

Lexis Nexus. Lexis Nexus is an on-line subscription service that provides law enforcement access to confidential personal information of citizens, and is used extensively in follow-up investigations to locate suspects and develop investigative leads. This is the leading service used by law enforcement personnel, due to its accuracy. Without funding for this subscription, our investigators would use other methods and be much less successful in locating and removing suspects from the streets of Fresno.

Electronic Ticket Writer. This will allow us to implement "traffic view," which is similar to our CrimeView. Traffic citations will be entered in a timely and accurate manner, providing real-time data retrieval capabilities. This will allow traffic officers to be deployed at the highest collision locations on a daily basis. These capabilities will also allow for more timely processing of citations through the courts. Officers will enter information into a tablet computer, which will instantly enter the information into our system, as well as the court system, thus eliminating the two-plus week delay in citation data entry. It will give us real-time

data retrieval capabilities to better determine if our citations are being written in areas directly impacting reductions in injury collisions. It will have a card swipe to read CDLs, a thumb print recognition system, and a printer to provide an electronically signed copy of the citation to the violator. It will also integrate with our current RPW, RX systems, allowing citation information to be automatically transferred to our forms, such as tow sheets, police reports, PCDs, etc. The system will track every citation through the system, eliminating the need for hard copies. It will be a "first-in-the-nation" prototype that speaks directly to our report writing software. It will eliminate hundreds of "man-hours" used now for manual citation data entry. It will add an Automated Vehicle Locator (AVL) component to our traffic unit, unavailable now, which will allow dispatch to have a real-time method of locating traffic officers and dispatching them to nearby emergency calls.

The proposed spending plan detail is attached for Council consideration and approval.

FISCAL IMPACT

There is no fiscal impact and no match requirement.

JEG:pgh
09/23/08

Attachment: 16th Amendment to AAR 2008-162
Spending Plan

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF FRESNO ADOPTING THE 16th AMENDMENT TO THE ANNUAL APPROPRIATION RESOLUTION NO. 2008-162 TO APPROPRIATE \$242,000 FOR THE STATE OF CALIFORNIA SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND PROGRAM

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRESNO:

THAT PART III of the Annual Appropriation Resolution No. 2008-162 be and is hereby amended as follows:

	<u>Increase/(Decrease)</u>
TO: POLICE DEPARTMENT Sup Law Enforce Svc Fund-SLES	\$ 242,000

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

Sup Law Enforce Svc Fund-SLES

Revenues:

Account: 33104 Fed-Grant	\$ 242,000
Fund: 22014	
Org Unit: 156410	

Total Revenues	<u>\$ 242,000</u>
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Appropriations:

Account: 53302 Prof Svcs/Consulting)-Outside	\$ 27,000
53304 Prof Svcs (Non-Consulting)-O/S	(102,000)
57411 New Machinery & Equipment	<u>317,000</u>
Fund: 22014	
Org Unit: 156410	
KRA: 0201008000	

Total Appropriations	<u>\$ 242,000</u>
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THAT the purpose is to appropriate \$242,000 for the Fresno Police Department's Supplemental Law Enforcement Services Fund program for Fiscal Year 2009. FY 2009 appropriations were adopted at \$535,000 per the FY 2009 budget process. This AAR will amend the adopted amount by an additional \$242,000 in order to correspond to the anticipated FY 2009 grant award totaling \$777,000. The above appropriations primarily reflect the acquisition of an automated ticket writer system as well as a reclassification from account 53304 to 57411 based on the proposed spending plan.

CLERK'S CERTIFICATION

STATE OF CALIFORNIA }
COUNTY OF FRESNO } ss.
CITY OF FRESNO }

I, REBECCA E. KLISCH, City Clerk of the City of Fresno, certify that the foregoing Resolution was adopted by the Council of the City of Fresno, California, at a regular meeting thereof, held on the _____ Day of _____, 2008.

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor Approval: _____, 2008
Mayor Approval/No Return: _____, 2008
Mayor Veto: _____, 2008
Council Override Veto: _____, 2008

REBECCA E. KLISCH
City Clerk

DATE: August 27, 2008

FROM: Judy Garcia Grants Manager

RE: FY09 SLESF Spending Plan

SLESF 08-09			
Spending Plan			
Description	Amount	Account	Comments
Transcriptionist	27,000	53302	Transcription of testimony for cases
Sexual Assault Test Kits	240,000	53304	Professional services for sexual assault investigative testing
Warrant Processing	52,000	53304	Professional services for warrants
Range fees 1/2	24,000	53402	Training facilities for State mandate officer training
Fortney Tow Evidence Storage	60,000	54411	Towed vehicles
Lexus Nexus/homicide	15,000	58017	Web based investigative tool
Academy cadet	42,000	56101	Academy cadet uniforms and academy supplies/equipment
Technology Ticket writer	317,000	57411	Technology ticket writer for data driven traffic enforcement
Total	777,000		