

REDEVELOPMENT AGENCY RESOLUTION NO. 1774



A JOINT RESOLUTION OF THE CITY COUNCIL AND THE REDEVELOPMENT AGENCY OF THE CITY OF FRESNO, CALIFORNIA, DESIGNATING POSITIONS WHICH SHALL BE SUBJECT TO THE CONFLICT OF INTEREST CODE AND DEFINING CATEGORIES OF DISCLOSURE FOR SUCH POSITIONS

WHEREAS, under the provisions of the Political Reform Act of 1974, the Council of the City of Fresno, also sitting as the Board of the Redevelopment Agency, is the code reviewing body for the Conflict of Interest Code for the City of Fresno and the Redevelopment Agency; and

WHEREAS, on July 23, 1979, the Council of the City of Fresno adopted Article 20 of Chapter 2 of the Fresno Municipal Code, referred to as the Conflict of Interest Code and was subsequently amended on June 26, 2007, by Ordinance No. 2007-55, effective September 4, 2007, adopting Article 9 of Chapter 2; and

WHEREAS, the Council of the City of Fresno has designated certain positions which are subject to the Conflict of Interest Code; and

WHEREAS, title and organizational changes have been affected since such designation; and

WHEREAS, the City Clerk's office is submitting to the Council and Redevelopment Agency an updated list of certain positions and the categories of disclosure required for such positions.

NOW, THEREFORE, BE IT RESOLVED that the Council and the Redevelopment Agency of the City of Fresno resolve as follows:

- 1. All positions with the classification of E1 and E2 must file an Annual Conflict of Interest Statement encompassing categories one through three; and
2. the attached Exhibits "A" through "U", inclusive, incorporated by reference, list certain positions which shall be subject to the Conflict of Interest Code and the categories of disclosure required for such positions; and
3. Resolution No. 2010-20 and Redevelopment Agency Resolution No. 1750 are hereby repealed.

CLERK'S CERTIFICATION

STATE OF CALIFORNIA )
COUNTY OF FRESNO ) ss.
CITY OF FRESNO )

I, REBECCA E. KLISCH, City Clerk of the City of Fresno, County of Fresno, State of California, do hereby certify the foregoing was adopted by the Council of the City of Fresno, California, at a regular meeting thereof, held on the 10th day of February, 2011.

AYES : Baines, Borgeas, Olivier, Quintero, Westerlund, Xiong, Brand
NOES : None
ABSENT : None
ABSTAIN : None

REBECCA E. KLISCH
City Clerk

By [Signature] Deputy

Adopted 2-10-11
Approved 2-10-11
Effective 2-10-11

2011-22/1774

EXHIBIT "A"



AIRPORTS DEPARTMENT

DESIGNATED POSITIONS

CATEGORY

Director of Aviation	I, II, III
Assistant Director of Aviation	I, II, III
Airports Planning Manager	I, II, III
Airports Operations Manager	I, II, III
Airports Public Safety Manager	I, II, III
Airports Property Specialist I/II	I, II, III
Airport Airside/Landside Superintendent	I, II, III
Acoustic Program Coordinator	I, II, III
Management Analyst III	I, II, III
Airports Marketing and Public Relations Coordinator	I, II, III
Chandler Airport Supervisor (Airport Property Supervisor)	I, II, III



**EXHIBIT "B"**

**CITY ATTORNEY'S OFFICE**

**DESIGNATED POSITIONS**

**CATEGORY**

Chief Assistant City Attorney	I, II, III
Assistant City Attorney	I, II, III
Senior Deputy City Attorney	I, II, III
Deputy City Attorney III	I, II, III
Deputy City Attorney II	I, II, III
Deputy City Attorney I	I, II, III
Management Analyst I	I, II, III
Management Analyst II	I, II, III
Management Analyst III	I, II, III
Law Office Manager	I, II, III
Legal Assistant	I, II, III



**EXHIBIT "C"**

**CITY CLERK'S OFFICE**

**DESIGNATED POSITIONS**

City Clerk

**CATEGORY**

I, II, III



**EXHIBIT "D"**

**CITY MANAGER'S OFFICE**

**DESIGNATED POSITIONS**

**CATEGORY**

City Administrative Hearing Officer	I, II, III
Assistant City Manager	I, II, III
Management Analyst III	I, II, III
Deputy City Manager	I, II, III
Community Director	I, II, III
Consultant	I, II, III
Press Secretary	I, II, III

EXHIBIT "E"



**DOWNTOWN AND COMMUNITY REVITALIZATION DEPARTMENT**

**DESIGNATED POSITIONS**

**CATEGORY**

**DOWNTOWN AND COMMUNITY REVITALIZATION DIVISION**

Downtown & Community Revitalization Director	I, II, III
Interim Assistant Director	I, II, III
Downtown Revitalization Manager	I, II, III
Neighborhood Revitalization Manager	I, II, III
Local Business Initiative Manager	I, II, III
Urban Planning Specialist	I, II, III
Management Analyst III	I, II, III
Economic Development Analyst	I, II, III
Executive Assistant	I, II, III
Secretary	I, II, III

**HOUSING AND COMMUNITY REVITALIZATION DIVISION**

Housing and Neighborhood Revitalization Manager	I, II, III
Project Manager	I, II, III
Real Estate Finance Specialist II	I, II, III
Management Analyst III	I, II, III
Neighborhood Specialist II	I, II, III
Economic Development Coordinator	I, II, III
Staff Assistant	I, II, III



**EXHIBIT "F"**

**FINANCE DEPARTMENT**

**DESIGNATED POSITIONS**

**CATEGORY**

**Administration and Accounting**

Controller	I, II, III
Assistant Controller	I, II, III
Management Analyst II	I, II
Management Analyst III	I, II
Principal Accountant	I, II
Senior Accountant-Auditor	I, II
Accountant-Auditor	I, II
Treasury Officer	I, II
Tax/Permit Representative	I, II
Revenue Supervisor	I, II, III

**Budget and Management Studies Division**

Budget Director	I, II, III
Senior Budget Analyst	I, II, III
Principal Budget Analyst	I, II, III
Principal Internal Auditor	I, II, III
Internal Auditor	I, II, III
Management Analyst III	I, II, III

**Purchasing Division**

Purchasing Manager	I, II
Supervising Buyer	I, II
Senior Buyer	I, II
DBE/Small Business Coordinator	I, II
Management Analyst II	I, II



## EXHIBIT "G"

### FIRE DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

Fire Chief	I, II, III
Fire Deputy Chief	I, II, III
Fire Battalion Chief	I, II, III
Fire Equipment Supervisor	I, II
Fire Prevention Engineer	I, II, III
Senior Fire Prevention Inspector	I, II, III
Supervising Fire Prevention Inspector	I, II, III
Fire Prevention Inspector I/II	I, II, III
Senior Storekeeper	I, II
Management Analyst III	I, II, III
Investigation Unit Supervisor	I, II, III
Emergency Preparedness Officer	I, II, III



EXHIBIT "H"

FRESNO AREA EXPRESS

DESIGNATED POSITIONS

CATEGORY

Director of Transportation	I, II, III
Assistant Director of Transportation	I, II, III
Transit Maintenance Manager	I, II
Transit Administrative Manager	I, II
Transit Operations Manager	I, II
Equipment Supervisor ( <i>In charge of purchasing</i> )	I, II
Transit Operations Manager ( <i>Support Services</i> )	I, II
Management Analyst III	I, II
Fleet Manager	I, II
Equipment Supervisor (Parts)	I, II
Equipment Supervisor (Acquisition)	I, II
Management Analyst III	I, II



**EXHIBIT "I"**

**INFORMATION SERVICES DEPARTMENT**

**DESIGNATED POSITIONS**

**CATEGORY**

Chief Information Officer	I, II
Information Services Assistant Director	I, II
Information Services Division Manager	I, II
Information Services Supervisor	I, II
Communications Manager	I, II



**EXHIBIT "J"**

**MAYOR'S OFFICE**

**DESIGNATED POSITIONS**

**CATEGORY**

Chief of Staff	I, II, III
Deputy Chief of Staff	I, II, III
Government Affairs Manager	I, II, III

**COUNCIL SUPPORT DIVISION**

Executive Analyst	I, II, III
Council Assistant (2 Assistants per district)	I, II, III



**EXHIBIT "K"**

**PARKS, AFTER SCHOOL, RECREATION AND COMMUNITY SERVICES**

**DESIGNATED POSITIONS**

**CATEGORY**

Grant Writer	I, II, III
Parks Supervisor II	I, II, III
Community Recreation Supervisor II	I, II, III
Administrative Manager	I, II, III
Community Coordinator	I, II, III

**MUST FILE A LEAVING OFFICE STATEMENT**

Parks, After School, Recreation and Community Services Director	I, II, III
Assistant After School, Recreation and Community Services Director	I, II, III



**EXHIBIT "L"**

**PERSONNEL SERVICES DEPARTMENT**

**DESIGNATED POSITIONS**

**CATEGORY**

Director	I, II, III
Assistant Director	I, II, III
Labor Relations Manager	I, II, III
Human Resources Manager	I, II, III
Management Analyst III	I, II, III
Senior Human Resources Analyst	I, II, III

**Risk Management Division/Services**

Risk/Safety Manager	I, II, III
Risk Analyst	I, II, III
Senior Human Resources/Risk Analyst	I, II, III



## EXHIBIT "M"

### PLANNING AND DEVELOPMENT DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

Director	I, II, III
Assistant Director	I, II, III
Architect	I, II, III
Associate Electrical Safety Consultant I /II	I, II, III
Associate Plumbing and Mechanical Consultant I, II	I, II, III
Associate Environmental and Safety Consultant I, II	I, II, III
Building and Safety Services Manager	I, II, III
Chief Engineering Technician	I, II, III
Engineer II	I, II, III
Administrative Manager	I, II, III
Management Analyst II, III	I, II, III
Planner I, II, III	I, II, III
Planning Manager	I, II, III
Plans Examiner II, III	I, II, III
Professional Engineer	I, II, III
Senior Electrical Safety Consultant	I, II, III
Senior Environmental and Safety Consultant	I, II, III
Senior Engineering Technician	I, II, III
Senior Plumbing and Mechanical Consultant	I, II, III
Supervising Planner	I, II, III
Supervising Engineering Technician	I, II, III



**EXHIBIT "M" (CONTINUED)**

**PLANNING AND DEVELOPMENT DEPARTMENT**

**DESIGNATED POSITIONS**

**CATEGORY**

Accountant Auditor	I, II, III
Code Enforcement Specialist	I, II, III
Housing and Neighborhood Revitalization Manager	I, II, III
Housing Program Supervisor	I, II, III
Neighborhood Services Specialist I, II	I, II, III
Neighborhood Standards Specialist I, II	I, II, III
Project Manager	I, II, III
Senior Neighborhood Services Specialist	I, II, III
Senior Neighborhood Standards Specialist	I, II, III
Staff Assistant	I, II, III
Sr. Accountant Auditor	I, II, III
Building Inspector II, III	I, II, III
Grant Writer	I, II, III
Executive Assistant to the Director	I, II, III
Senior Building Inspector	I, II, III
Supervising Plans Examiner	I, II, III
Program Analyst III	I, II, III



**EXHIBIT "N"**

**POLICE DEPARTMENT**

**DESIGNATED POSITIONS**

**CATEGORY**

Police Chief	I, II, III
Deputy Police Chief	I, II, III
Police Captain	I, II, III
Information Services Manager	I, II
Police Lieutenant	I, II, III
Police Technical Services Manager	I, II
Grant Writer	I, II
Administrative Services Manager	I, II
Management Analyst III	I, II, III
Community Coordinator	I, II
Police Sergeant (Capital improvements)	I, II, III



## EXHIBIT "O"

### PUBLIC UTILITIES DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

Director of Public Utilities	I, II, III
Assistant Director of Public Utilities	I, II, III
Chief of Solid Waste Operations	I, II, III
Community Sanitation Manager	I, II, III
Management Analyst III	I, II, III
Chief of Wastewater Environmental Services	I, II, III
Chief of Wastewater Facilities Maintenance	I, II, III
Chief of Wastewater Treatment Operations	I, II, III
Assistant Chief of Wastewater Treatment Operations	I, II, III
Chief of Water Operations	I, II, III
Solid Waste Manager	I, II, III
Senior Storeskeeper	I, II
Chief Engineering Technician	I, II, III
Supervising Professional Engineer	I, II, III
Project Manager	I, II, III
Revenue Manager	I, II, III
Revenue Supervisor	I, II, III



## EXHIBIT "P"

### PUBLIC WORKS DEPARTMENT

#### DESIGNATED POSITIONS

#### CATEGORY

Assistant Director	I, II, III
Director	I, II, III
Chief Surveyor	I, II, III
Chief Engineering Inspector	I, II, III
Chief Engineering Technician	I, II, III
City Construction Engineer	I, II, III
City Traffic Engineer	I, II, III
Construction Compliance Specialist	I, II,
Contract Compliance Officer	I, II, III
Engineer II	I, II, III
Engineering Inspector I/II	I, II, III
Forestry Supervisor II	I, II, III
Grant Writer	I, II, III
Management Analyst II, III	I, II, III
Parks Supervisor II	I, II, III
Parking Supervisor	I, II, III
Professional Engineer	I, II, III
Public Works Manager	I, II, III
Public Works Administrative Manager	I, II, III
Senior Accountant-Auditor	I, II, III
Senior Engineering Inspector	I, II, III
Senior Engineering Technician	I, II
Senior Real Estate Agent	I, II, III
Street Maintenance Manager	I, II, III
Street Maintenance Supervisor	I, II
Street Maintenance Superintendent	I, II, III
Supervising Real Estate Agent	I, II, III
Supervising Engineering Technician	I, II, III
Supervising Professional Engineer	I, II, III
Survey Party Chief	I, II
Facilities Manager	I, II
Chief of Facilities Maintenance	I, II
Building Services Supervisor	I, II
Project Manager	I, II
Facilities Construction Specialist	I, II
Management Analyst II and III	I, II
Public Works Manager	I, II



## EXHIBIT "Q"

### REDEVELOPMENT AGENCY

#### DESIGNATED POSITIONS

#### CATEGORY

Executive Director	I, II, III
Redevelopment Administrator	I, II, III
Planner III	I, II, III
Professional Engineer	I, II, III
Project Manager	I, II, III
Financial Officer	I, II, III
Project Coordinator	I, II, III
Senior Project Coordinator	I, II, III
Executive Assistant	I, II, III

Consultants (as determined by Executive Director) \*

\* Consultant shall be included in the list of designated employees and shall disclose pursuant to the broadcast disclosure category in the code subject to the following limitations:

The Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited to scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.



**EXHIBIT "R"**

**RETIREMENT OFFICE**

**DESIGNATED POSITIONS**

**CATEGORY**

Retirement Administrator	I, II, III
Retirement Benefits Manager	I, II
Accountant-Auditor	I, II, III
Assistant Retirement Administrator	I, II, III
Senior Accountant-Auditor	I, II, III



## EXHIBIT "S"

### CONSULTANTS

#### DESIGNATED POSITIONS

#### CATEGORY

Retirement Investment Consultants  
Contract Consultants (as determined by City Manager)

I, II, III  
I, II, III

\* Consultant shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The City Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited to scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.



## EXHIBIT "T"

### MEMBERS OF BOARDS, COMMISSIONS AND SIMILAR BODIES

<u>DESIGNATED POSITIONS</u>	<u>CATEGORY</u>
Members of Employee's Retirement Board	I, II, III
Members of Fire and Police Retirement Board	I, II, III
Members of Health and Welfare Trust	I, II, III
Members of Redevelopment Project Area Committees	I, II, III
1.    Fulton Redevelopment PAC	I, II, III
2.    Convention Center PAC	I, II, III
3.    Chinatown PAC	I, II, III
4.    Central City Commercial Revitalization PAC	I, II, III
Members of Roeding Business Park Committee	I, II, III
Members of Housing & Community Development Commission	I, II, III
Members of Mobilehome Rent Review Commission	I, II, III
Members of Historic Preservation Commission	I, II, III
Members of Advisory Committees	I, II, III
Members of Fresno Revitalization Corporation	I, II, III
Members of Civil Service Board	I, II, III
Members of Clean Air Advisory Committee	I, II, III
Members Deferred Compensation Board	I, II, III
Members of the Tower District Design Review Committee	I, II, III
Fresno Development Collaborative [non-profit public corporation]	I, II, III
City of Fresno Street Fee Appeal Board	I, II, III
Joint City/Redevelopment Agency Cooperation Task Force	I, II, III
Disability Advisory Commission (approved by Council on 1/15/08)	I, II, III
Southeast Growth Area Advisory Committee	I, II, III
10 X 10 Committee – Affordable Housing	I, II, III
Fresno Transit Rates and Security Committee	I, II, III



## EXHIBIT "U"

### APPENDIX

1. Category I includes all investments in, income from, and employment by, any business entity.
2. Category II includes all income.
3. Category III includes all interests in real property located within the City's jurisdiction.